

Alexander Science Center School PTA
GENERAL PTA MEETING MINUTES
Saturday, November 21, 2009

Minutes recorded by Lupe Ramirez

In Attendance: Exec. Board: Dwain Morris-Irvin, Dana Orme-Reese, Lupe Ramírez, Amini Aubrey, Zahid Rafique (See Sign-in Sheet for general membership names.)

Meeting came to order at 10:10 AM

Interpreter for this meeting: Mr. Cheriokee

PTA President, Dwain Morris-Irvin started the meeting with an overview of the agenda.

Agenda item #1: PTA Board Members

Agenda item #2: Approval of September and October PTA General Meeting Minutes

- A. Time was taken to read the minutes from the PTA general meetings of September and October.
- B. Missing from the minutes was a report by the PTA Treasurer
- C. Dwain motions to approve the both minutes, Lupe seconds the motion. It is put to a vote for the general membership and it passes with a majority vote.

Agenda item #3: Financial Report (Zahid Rafique)

Agenda item #4: Fundraising Events

Innisbrook

- A. Dwain motions to approve payment to Innisbrook in the amount of \$7,786.00 due Dec. 13, 2009. Lisa Placenti seconds the motion. It is put to a vote for the general membership and it passes with a majority vote.
- B. 50% of total sales (\$7786.20) and this will be split 50/50 between the PTA and the school's Student Body Account (SBA).
- C. Top sellers identified and given movie tickets. PTA parent, Bilal Zafav, purchased the movie tickets for \$156.00.
 - a. Dwain motions to approve reimbursement of \$156.00 to Bilal Zafav. PTA parent, Grecia Correa seconds the motion. It is put to a vote for the general membership and it passes with a majority vote.

A discussion started regarding how the money raised will be used. Skipped on to Agenda #7: Fundraising Objectives

- A. The PTA has asked the school for a list items the school purchases with the SBA. The objective is to decide what the PTA can cover and identify what we can fundraise for. Additionally, the PTA can use this list to create our own 'wish list'.
- B. Principal, Ms. Denen brought in copies of the Student Body Expenditure report for 2007-2008 and 2008-2009.

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- a. Ms. Denen states that a list had not been produced because it was still early in the year and the needs are not yet identified and money is still being shifted around because of the budget shortfalls and freezes.
 - b. She will provide a 'wish list' but would like to clarify that the PTA needs to work with the school's staff. She wishes it to be a collaborative effort where the PTA can cover what the school funds and outside funds cannot.
 - c. Ms. Denen does not believe it is a good idea to ask the general membership to choose what to support
- C. Dwain asks when would be a good time to provide this list. Ms. Denen's response: January.

Agenda item #4: Fundraising Events continued

USC Football Games

- A. Two games left to go. Will be advertising with flyers and email blasts
- B. Total of 25 cases of water to sell.
- C. Game start time determines our sales; cold and late equals less items sold
- D. Chocolate items are big sellers
- E. Suggestions of other items to sell: Redbull, hot chocolate, donuts, other snacks
- F. Need volunteers, it makes all the difference. Bring kids with you

Book Fair

- A. Dates: Dec. 1 to Dec. 11th Coinciding with parent/teacher conferences
- B. PTA will participate and help with event this year. Ms. Adame and Ms. Lettice are working on the schedule. Need volunteers to help; take orders, man the cash register, checking bags at the door, etc. Need Spanish speaking parents.
- C. School will support , counting money
- D. Profits go directly to teachers
- E. Last year's profits: about \$8K

Agenda item #5: PTA Future Events

WinterFest

- A. Leads are Kristyn Cota and Dana Orme-Reese
- B. Decided to use the same format as last year with craft tables, pictures with Santa, and D.J.
- C. Santa pictures: using a Polaroid camera will allow giving our students there pictures right away. Could be expensive. Dwain asks if there is a printer available to do the printing from a digital camera. It was commented that Polaroid's are still cheaper than buying photo paper. Zahid states that last year the PTA spent less than \$100 in Polaroid film. Grecia Correa volunteered her Polaroid camera
- D. Crafts: Amini suggested using Oriental Trading to purchase craft supplies

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- E. Food vendor: Tropical Island vendor selling hot dogs, funnel cakes, and fruit ices. Set agreement with them: PTA receives 30% of the sales.
- F. Money: Last year approximately \$1,500 was spent. That is this year's estimate. Dwain is hesitant to approve that amount with out more information.
 - a. DJ: \$150, Santa outfit rental: \$75, Polaroid film: \$150 Total: \$375
 - b. \$1500 minus \$375 = \$1100 estimate for purchasing the craft supplies
 - c. Ms. Denen reminds the membership that if this is a fundraiser the school will not charge fees. If it is not a fundraiser the PTA will have school fees. Dwain: something to consider.
 - d. Ms. Denen recommends approving the \$1500 with the agreement that leads will try to come under that amount.
 - e. Ms. Pipin recommends taking the receipts and make a report for next year's event.
 - f. Dwain motions to approve spending \$1500 roughly. Grecia Correa seconds the motion. It is put to a vote for the general membership and it passes with a majority vote. Dwain is the only one against this approval.
- G. Volunteers needed: Talk with Dana after meeting if you can help.

Other items discussed/presented:

- A. (Grecia Correa) 5th grade graduation: what will be done this year?
 - a. Ms. Denen states a committee has already been formed.
- B. (Ann Thornton) Innisbrook: several boxes still need to be delivered/pick-up because of outstanding balances. Some boxes don't have a student name or teacher name.
 - a. Dwain states that this issue is outside the scope of this meeting
 - b. Ms. Denen states that Ann needs help
 - c. Zahid states that to his knowledge, there were only two bounced checks. Zahid states the Michele needs to be in this conversation and Ann agrees.
 - d. Lupe motions to table the topic for another time. Dwain seconds the motion. It is put to a vote for the general membership and it passes with a majority vote.
- C. Giving back to the community, (ex. Former student in a water accident needs help. Still thinking of what to do. Open to the floor for ideas. Those attending were asked to continue discussion after meeting with Dana.
- D. Introduction of Eugenia Colorado, the newly elected president of ILAC. Invited everyone to all future CEAC and ILAC meetings.

Meeting adjourned